

MINUTES OF THE REGULAR BOARD OF PUBLIC WORKS MEETING

A regular meeting of the Beatrice Board of Public Works was held on the 11th day of April, 2018 at 12:10 p.m. in the City Hall Conference Room, 400 Ella Street, Beatrice, Nebraska.

ROLL CALL

Attending: Boardmembers: Eskra, Leech, Moran.

Absent: Boardmembers: Baehr, Coffin.

Chairman Eskra announced that a copy of the Open Meetings Act is posted in the meeting room and is accessible to members of the public.

CONSENT AGENDA

- a. Approve agenda as submitted.
- b. Receive and place on file all notices pertaining to this meeting.
- c. Receive and place on file all materials having any bearing on this meeting.
- d. Approval of minutes of regular BPW Board meeting on March 28, 2018.
- e. Recommend approval of Street Department Report of Claims in the amount of \$27,053.48 to the Mayor and City Council.
- f. Approval of Electric Department, Water Department, and WPC Department Report of Claims in the amount of \$532,012.34.
- g. Recommend Pay Request #3 in the amount of \$80,293.50 to Philip Carkoski Construction for the WPC Bar Screen Replacement to the Mayor and City Council.
- h. Review and Recommend award of bid for the Porter Addition Sanitary Sewer Improvements – 2017 to the Mayor and City Council.

Boardmember Moran inquired if this is the final pay request for the bar screen project. James Burroughs, City Engineer, noted this is not the final pay request. Burroughs stated they did perform a walk thru today and a final pay request will be coming forward soon.

Burroughs reviewed the Porter Addition Sanitary Sewer Improvements project. Burroughs noted only one (1) bid was received from General Excavating in the amount of \$92,770.80, however, they indicated their completion date would be August 31, 2018, not June 15, 2018 as requested. Since Excel Development had requested the completion date be in June, Burroughs contacted them to make the final decision. Excel does have a contractor onsite performing other work, however, they did not submit a bid after Excel reached out to them. Burroughs noted his estimate was \$71,000. The Board inquired if other contractors had been contacted to submit a bid since this bid did not meet all specifications. Burroughs noted at this time they had not. It was the consensus of the Boardmembers to have Burroughs contact Goossen Construction to inquire if they would be able to submit a bid, with the completion date extension. The Board's recommendation to Administration is if Goossen could provide a lower bid to proceed with them; however, if not, to proceed with awarding the bid to General Excavating.

Moved by Moran, seconded by Leech, that the items listed under the consent agenda, be approved, accepted, and/or ratified as presented.

Roll Call: Yea: Eskra, Leech, Moran
Nay: None

MOTION CARRIED.

PUBLIC HEARINGS/BIDS

There were no public hearings/bids.

RESOLUTIONS

Resolution executing the Letter Agreement Amendment #1 to add additional services including pilot testing, design services, and pre-selection of equipment for additional compensation to the Letter Agreement for Professional Services between the City of Beatrice, Nebraska, and Olsson Associates, Inc.

James Burroughs, City Engineer, reported to the Board the belt press at the Plant is failing and in order to ensure moving forward the correct equipment is purchased, his recommendation would be to hire Olsson Associates to perform a study on what the best steps to upgrade would be. Burroughs noted with this study, a pilot test would be performed to ensure the correct pipe and equipment is installed to handle the Plant's needs today and in the future. The study will also evaluate the electrical needs to the Solids Building, bring them up to date, and handle future needs as well. Burroughs indicated this study would help the City be proactive instead of reactive if/when the belt press does fail. Tobias J. Tempelmeyer, City Administrator/General Manager, noted there is \$100,000 in the budget for preliminary design study, leaving the budget \$38,000 short which would be funded from cash reserves or reducing other projects. Tempelmeyer noted upon completion of this study, the City will have a better understanding of the overall costs for the required improvements and allow the City to decide how to proceed with completing the project.

Moved by Moran, seconded by Leech, to recommend to the Mayor and City Council to execute the Letter Agreement Amendment #1 to add additional services including pilot testing, design services, and pre-selection of equipment for additional compensation to the Letter Agreement for Professional Services between the City of Beatrice, Nebraska, and Olsson Associates, Inc.

Roll Call: Yea: Eskra, Leech, Moran
Nay: None

MOTION CARRIED.

ORDINANCES

There were no ordinances.

PUBLIC FORUM

No one appeared at public forum.

DISCUSSIONS/REPORTS

Monthly Department Report

Some highlights for the month included: Linda Koch, Finance Director, reviewed the February 2018 financials; James Burroughs, City Engineer, reported his Department has been working on designing the Standing Bear Trail, Phase II plans, as well as the Industrial Park Sanitary Sewer Bypass project; Pat Feist, Electric Superintendent, reported the Department has been installing the decorative lighting fixtures along Court Street, 3rd to 7th Street and removing the overhead poles, which has given the downtown a cleaner overhead view; Steve Kelley, Water Superintendent, reported the Department has begun the water main replacement project on 7th Street, Perkins to Bell. Kelley also noted Well #6 should be back in service next week upon satisfactory water results being received.

Moved by Leech, seconded by Moran, that the monthly department report be received and placed on file.

Roll Call: Yea: Eskra, Leech, Moran
Nay: None

MOTION CARRIED.

ADJOURNMENT

The next regular BPW Board meeting will be held May 2, 2018 at 12:10 p.m. in the City Hall Conference Room, 400 Ella Street, Beatrice, Nebraska.

Moved by Moran, seconded by Leech, that the meeting be adjourned at 12:53 p.m.

Roll Call: Yea: Eskra, Leech, Moran
Nay: None

MOTION CARRIED.

Bob Moran, Secretary

Dave Eskra, Chairman